



RAND PREPARATORY AND COLLEGE NPC

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22 October 2020

Dear Parents

School fees 2021, Workbooks, Stationery and Textbooks

I trust my letter finds you and your family well. This letter contains important information regarding arrangements for 2021. Please read through it carefully to ensure you are aware of some of the changes that are coming into operation from next year.

Due to the current financial situation that our country finds itself in, the school's finance committee has taken the decision to leave school fees unchanged for 2021. Therefore, there will not be an increase in school fees for 2021.

There will, however, be a change in the discount structure that is offered to parents when paying school fees.

We are under pressure to cut back on budget areas. One of the areas of concern is bank charges. When a parent pays cash into the school's account, we are charged a bank fee for that deposit. Cash deposits attract a very high cash deposit fee. Similarly, when a direct payment or a credit card payment is made, the bank charges a fee which can be as high as 3% of the payment made. Your school fee contract makes provision for the school to debit your account with the applicable bank charge, however, we have carried that cost as part of the school fee. Going forward, we will however not be able to carry these costs. We have therefore decided that the most effective way to cover these costs is to change the discount structure.

From January, the discount structure offered will be as follows:

1. Debit order payments:

- a. If you pay your school fees by debit order, you will receive a R250 discount on your fees for monthly payers or R750 discount for quarterly payers.
- b. If a debit order is returned as unpaid, a charge of R200 per unpaid debit order will apply.
- c. Parents wanting to move onto the debit order payment system need to complete the attached debit order form.

2. Direct deposits (Electronic fund payments):

- a. Parents using any of these methods to pay school fees will receive a R100 discount on your fees for monthly payers and a R300 discount for quarterly payers.

- b. Parents who make these payments will only qualify for the discount if the school fee account is paid in full and that payment reaches our bank account on or before the 1st of the month (in the case of monthly payers) or the 1st day of the quarter if a quarterly payer.

3. Cash payments made at the office or paid into the school's account, online payments and Credit Card payments:

- a. Unfortunately, due to the high costs involved with cash deposit fees, or commission on credit card payments, no discount will be given to parents who pay by cash either at the office or directly into the bank account, or swipe their card at the office.

Debit orders are by far the cheapest means of paying your school fee account. I therefore urge parents to make use of this means to pay your school fees in order to receive the full discount of R250.00. Debit orders can run on any day of the month that suits you.

Textbooks

Parents will be responsible to buy and provide their children with text books for the coming year. The text book requirements are attached to this newsletter.

The school has a few second hand textbooks that it will sell. These will be sold towards the end of the exams. We will hold a book sale at the end of exams where you and your child can sell his or her textbooks to the next class, provided that the book is in a reasonable condition. You will also have an opportunity to purchase books from learners in the next grade. Class teachers will give the exact dates and procedures later in the term.

Stationery

Parents are required to purchase their own stationery from a stationery supplier of their choice. Detailed stationery lists are attached.

Workbooks

The school will continue to supply the workbooks as we have done in previous years. The costs will be added to your school fee account as has been the case in previous years.

Please feel free to direct any queries with regards to the above to me.

Yours sincerely



Mr B Harris
Executive Headmaster



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Workbook Pack 2021

Dear Parents

Learners are required to purchase a WORKBOOK pack for 2021. This pack is **NOT** the stationery pack and must be purchased from the school office. This is a once off annual payment. The pack includes all workbooks (those printed books which learners work in and keep at the end of the year), heavy duty plastic covers, coloured book covers, diaries, printing allowance for the computer etc. In Grade R and 1, hearing and eye tests are also included in this amount. In the Intersen Phase, the cost of cultural activities has been added to workbooks and will not be billed to your account each term.

Workbooks packs should be paid to Mrs Wyer at the office as soon as possible but before the first day of the new school year. Should you wish to make the payment directly into the school account, please make sure that the reference is your child's name and workbooks.

Thank you

Mrs W Harris

Grade R	R600 includes pencil crayons and wax crayons
Grade 1	R650
Grade 2	R535
Grade 3	R760
Grade 4	R985 includes Afrikaans Handbook which is used for 2 years
Grade 5	R925
Grade 6	R940
Grade 7	R1060 includes English Handbook which is used to matric

Grade 1 Stationery 2021

Item Required	Number needed
72 pg A5L quad	1
A4 72 pg unruled	3
A5L 72page Irish Lines	1
A4 72 page Irish Lines	2
Pritt Glue Sticks 20g	8
Scissors Orange Handle Student Scissors	1
Staedtler Colour Pencils 12's full	8
Pentel Whiteboard Marker	3
2 hole container sharpener	2
Staedtler Traditional Pencils HB	12
30cm shatterproof ruler	1
Staedtler eraser	6
Lever Arch File	1
A4 Plastic Pockets Packet of 10	2
Pencil Bag 33cm material	1
Small whiteboard	1
Cardboard pkt 50 Asst Bright	1
Flip file 20 pocket	1

School Fees: January 2021 to December 2021

Grade:	Annual Payer:	Monthly payer:	Quarterly Payer:
	Tuition fee:	Tuition fee:	Tuition fee:
R	R 45 895.00	R 4 420.00	R 12 225.00
1	R 64 840.00	R 6 145.00	R 16 960.00
2	R 64 840.00	R 6 145.00	R16 960.00
3	R 71 355.00	R 6 735.00	R 18 590.00
4	R 71 355.00	R 6 735.00	R 18 590.00
5	R 71 355.00	R 6 735.00	R 18 590.00
6	R 74 000.00	R 6 975.00	R 19 250.00
7	R 74 000.00	R 6 975.00	R 19 250.00
8	R 75 500.00	R 7 115.00	R 19 625.00
9	R 75 500.00	R 7 115.00	R 19 625.00
10	R 75 500.00	R 7 115.00	R 19 625.00
11	R 75 500.00	R 7 115.00	R 19 625.00
12	R 75 500.00	R 7 115.00	R 19 625.00

- Fees are due at the start of each month and may be paid annually, quarterly (4 payments) or monthly (11 Payments).
- An enrolment fee of R1500 is required to secure admission. This is a **non-refundable** school development levy.
- Grade 12 learners will be billed an examination fee which covers fees payable to the IEB for the final exam (Expected fee is R8990).
- Workbook pack will be available at a date to be advised. This is paid for separately and is compulsory.